LAMAR COMMUNITY COLLEGE
2401 South Main Street ■ Lamar, Colorado 81052
Phone 719.336.2248 ■ **Fax** 719.336.2448 ■ **Admissions** 719.336.1590
Member of Colorado Community College System **www.lamarcc.edu**

Lamar Community College

Certificate plan

Note: This form is to be used as a sample guide to ensure that degree requirements are met; see your advisor for updated plans.

Many of these courses are available via CCCOnline or may be accepted in transfer. Transfer hours and independent studies require separate written approval.

Microcomputer Applications

2011-2012 Certificate Completion Plan

Total certificate hours: 18

Name	**Home Phone**
Address	**Work Phone**
City, State, Zip	**Fax:**
Employer	**Email**
Previous Degree	**Student No.**

Required Courses: (12 credits)			Semester Planned	Grade/Date Achieved
CIS	115	Introduction to Computer Information Systems (3)		
CIS	118	Introduction to PC Application (3)		
CIS	165	Complete Presentation Graphics (3) **OR** CIS 167 Desktop Publishing (3)		
MGD	221	Computer Graphics I (3)		
Required Electives: (6 credits)		Select two courses from the following		
ACC	125	Computerized Accounting (3)		
AGB	218	Computerized Farm Records (3)		
CIS	145	Complete PC Database (3)		
CIS	155	PC Spreadsheet Concepts: Microsoft Excel (3)		

Student Signature	Date	Advisor Signature	Date