

# Human Resources

2401 S. Main Street  
 Lamar, Colorado 81052  
 719.336.1572  
 719.336.5626 fax  
 www.lamarcc.edu/employment/index.asp



LAMAR  
 COMMUNITY COLLEGE

## APPLICATION FOR EXEMPT EMPLOYMENT

**PLEASE TYPE OR PRINT IN INK**

Date:	Social Security Number:	E-Mail Address (optional)	
Name: (Last)	(First)	(M.I.)	Earliest Date Available:
Current Address: (Street)	City:	State:	Zip Code:
Home Phone Number:	Work Phone Number:	Other Phone Number:	

Position Applied For:	Salary Desired:
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Work Desired:  FULL TIME  PART TIME  DAY  EVENING  ANY

**Lamar Community College will conduct a pre-employment background check on all employment finalists to determine or verify background information. Employment offers and continued employment are contingent upon receiving a satisfactory report.**

**EDUCATION: (Transcripts must be submitted. Include Vocational Credentials when appropriate to Faculty program area.)**

NAME OF INTITUTION ATTENDED (TRADE SCHOOL, TECHNICAL INSTITUTION, COLLEGE OR UNIVERSITY)	STATE	YEAR	DEGREE OR CERTIFICATE	SUBJECT	
				MAJOR	MINOR
UNDERGRADUATE:					
GRADUATE:					
OTHER APPLICABLE TRAINING:					

*As an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER, Lamar Community College does not discriminate on the basis of race, color, religion, national origin, sex, age or handicap in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries may be referred to Gwen Gruenloh, Human Resources, 719.336.1572, 2400 S. Main Street, Lamar, Colorado 81052.*

**The entire application, including this portion,  
must be completed to be considered for a position.**

**EMPLOYMENT: (List most recent first)**

EMPLOYER:		ADDRESS (STREET, CITY, STATE, ZIP CODE)		PHONE NUMBER:
POSITION:		DEPARTMENT:		TYPE OF BUSINESS:
STARTING DATE (MO/YR)	DATE LEFT (MO/YR)	REASON FOR LEAVING:	MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO	SALARY:
				<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME HRS WORKED/WK.:
DUTIES:				

EMPLOYER:		ADDRESS (STREET, CITY, STATE, ZIP CODE)		PHONE NUMBER:
POSITION:		DEPARTMENT:		TYPE OF BUSINESS:
STARTING DATE (MO/YR)	DATE LEFT (MO/YR)	REASON FOR LEAVING:	MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO	SALARY:
				<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME HRS WORKED/WK.:
DUTIES:				

EMPLOYER:		ADDRESS (STREET, CITY, STATE, ZIP CODE)		PHONE NUMBER:
POSITION:		DEPARTMENT:		TYPE OF BUSINESS:
STARTING DATE (MO/YR)	DATE LEFT (MO/YR)	REASON FOR LEAVING:	MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO	SALARY:
				<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME HRS WORKED/WK.:
DUTIES:				

**\*Attach additional sheet explaining any break in employment, if applicable.**

PLEASE PROVIDE INFORMATION CONCERNING ANY SPECIAL SKILLS OR ABILITIES (not indicated elsewhere in this application) WHICH RELATE TO THE JOB FOR WHICH YOU ARE APPLYING:

<b>LIST THREE PERSONS WHO HAVE KNOWLEDGE OF YOUR PROFESSIONAL ABILITIES:</b>			
NAME	ADDRESS	OCCUPATION	PHONE NUMBER
NAME	ADDRESS	OCCUPATION	PHONE NUMBER
NAME	ADDRESS	OCCUPATION	PHONE NUMBER

**CERTIFICATION:**

I am aware that this application is considered open records as per Colorado Law. All of the statements in this application are true, complete and correct to the best of my knowledge and belief, and are made in good faith. My signature below authorizes the college to conduct employment references. In the event of employment, I understand that false or misleading information given in my application, employment records, or interview(s) may result in dismissal.

SIGN HERE: \_\_\_\_\_ DATE: \_\_\_\_\_

Applicant's signature must be in ink. Unsigned applications will not be considered.

## Lamar Community College HUMAN RESOURCES

Date:	Social Security Number:		
Last Name:	First Name:	M.I.	
Address:			
City:	State:	Zip Code:	
Home Phone Number:		Other Phone Number:	

<p>1. Gender:   <input type="checkbox"/> Male   <input type="checkbox"/> Female</p> <p>2. Race/Ethnic Background (Please fill out both):</p> <p>Race:</p> <p style="padding-left: 20px;"><input type="checkbox"/> (01) Black or African American</p> <p style="padding-left: 20px;"><input type="checkbox"/> (02) American Indian or Alaskan Native</p> <p style="padding-left: 20px;"><input type="checkbox"/> (03) Asian</p> <p style="padding-left: 20px;"><input type="checkbox"/> (05) White</p> <p style="padding-left: 20px;"><input type="checkbox"/> (06) Hawaiian Native or Other Pacific Islander</p> <p>Ethnicity:</p> <p style="padding-left: 20px;"><input type="checkbox"/> (04) Hispanic or Latino</p> <p style="padding-left: 20px;"><input type="checkbox"/> (05) Not Hispanic or Latino</p>
3. Title of Position applied for:
4. How did you learn about this opening?

### **EQUAL OPPORTUNITY EMPLOYER**

**This information is voluntary on your part and will be used for statistical purposes only.  
It will be removed from this application upon receipt.**