Concurrent Enrollment Registration Checklist

☐ Assist students to apply for admission at Lamar Community College (LCC).
  ▪ This is best done in March prior to taking fall courses.
  ▪ Complete application including the section that establishes Colorado residency.

☐ Assure students have applied for the College Opportunity Fund (COF).
  ▪ Print and complete the paper application; OR
  ▪ Apply online at www.lamarcc.edu (bottom right hand corner)

☐ Consider ACT scores to determine if students need to take the Accuplacer assessment.
  ▪ ACT scores may exempt a student from Accuplacer testing.
  ▪ See attachment to determine cut scores.
  ▪ Testing is best accomplished in April.
  ▪ Students should use their LCC student numbers that have been assigned through the LCC admission process.

☐ Complete the Concurrent Enrollment Agreement & Registration form.
  ▪ The form used is issued by the Colorado Community College System.
  ▪ Section A should be completed by the student.
  ▪ Section B must be read and signed by the student and parent/guardian.
  ▪ Sections C and D must be completed by the school district.
  ▪ Return form to LCC Concurrent Enrollment Coordinator for processing.

☐ Instructors must verify their class lists before census date.

Thank you for partnering with us!